

Meeting Minutes

7:00 p.m. – March 10, 2021

Via Zoom

Open to entire Doyon Community

Attendees: Sheila Halloran, Sue Roge, Beth Gillander, Nikki LaRoche, Melissa Lees, Teresa Hohenstein, Jena Woodworth, Hannah Wilbur, Kelli Coviello, Tricia O’Connell, Sarah O’Brien, Kerrin Nixon, Heather Leonard, Kathleen Simms, Justin Power, Rachael L’hereux, Lisa Druskat, Mattox, Scott [last names not provided]

7:00 p.m. – Welcome/Staff Appreciation Discussion

Sue Rogé/Hannah Wilbur

Sue introduces FRIES contacts attending zoom; chocolates from Wilbur's of Maine Chocolate Confections were provided to Doyon staff in celebration of 100 days of school, Sheila says well received; Hannah would like to have a few more events (May is teacher appreciation), asks if we could do something if teachers are vaccinated, Sue says usually there is a luncheon, might not be enough room at the school at the moment, Hannah suggests renting a taco truck and having the luncheon outdoors, Sue asks Sheila what she thinks of taco truck idea, Sheila says restrictions are changing (3 feet apart vs. 6 feet apart), will know more within the next few weeks but doesn't think it should be a problem; Sue says we would need to approve more funding at the May meeting, asks Hannah to get more info and pricing and we'll discuss; Heather asks over chat if the outdoor tents will be back soon, Sheila says the tents will be back in June (ground too damp before then)

7:15 p.m. – Approval of 2/10/20 Meeting Minutes

Melissa Lees

Sue shares February meeting minutes in zoom chat, Melissa asks if anyone has questions or changes (none were mentioned); Hannah makes motion to approve minutes, Sheila seconds **-APPROVED-**

7:17 p.m. - Principal's Report

Sheila Halloran

Sheila says that she announced last week that she will be retiring (“after 36 years in education it’s time to move on to enjoy family and marriage”) and says that she’s been getting info from NESI as early as everyone else does, admin team has a meeting on Friday to discuss April 5th return to school (a lot of logistics to work through); Heather asks over chat if there will be an opportunity for families to ask questions about the return once admin has met, Sheila says Dr. Blake is working on sending a survey to the parents soon

7:23 p.m. – Teacher’s Report

Teresa Hohenstein

Ms. Hohenstein says Doyon Devours Books has been going well (240 participants/72% participation rate, 75,136 minutes read, 569 sponsors, \$20,680 gross donations raised so far), collecting the minutes has been successful (teachers have been able to add minutes for the students), the books donated by FRIES really excited the students, might want to think about doing this next year as well; mystery readers were well received, students have enjoyed the spirit days

7:27 p.m. - Treasurer's Report

Nikki LaRoche

Nikki shares report on zoom (from 2/11/21 – 3/10/21) and discusses breakdown provided on slide; received our cut from Amazon Smiles (\$59.50, split with Winthrop); will be purchasing ukuleles (teacher request from last school year); Sheila mentions that we still have grant money that we haven't used yet for field trips (virtual field trips have been free), says we can travel on buses now, possibility of spring

field trips, Change is Simple reached out again, FRIES has paid for it in the past

7:33 p.m. Teacher/Staff Funds Requests

Sue Rogé

School-Wide Author Visit: Oge Mora, \$2,700.00 – requested by Ms. Hohenstein, funds would come out of what we earned from this year's Doyon Devours Books; date would be in October and virtual (details on author provided on slide); Sue makes motion to approve \$2,700 to fund virtual author visit, Melissa seconds **-APPROVED-**

Outdoor Sensory Path: \$5,000.00 – requested by Jena Woodworth, plastic stencils that you paint onto the pavement behind the school (unsure how much paint and brushes would cost, estimate), would need FRIES' assistance with painting/organizing/coordinating; Sarah asks what the timeframe is (spring/summer/fall?); Sheila says it's mostly paved in back, will reach out to see what we can do to get it fully paved, suggests waiting until after the mulch is installed; Jena suggests having sensory paths installed by the wooden wall near the playground (near the basketball nets), Sue suggests doing this in the spring; Sarah offers to help put together the volunteer group, Nikki and Heather offer to volunteer; Sue makes motion to approve up to \$5,000 to fund outdoor sensory path and supplies needed, Sarah seconds **-APPROVED-**

World Language Library Books: \$2,500.00 for library books and additional \$500.00 for world language books (funds used from Doyon Devours Books 2021 profits); Sheila says a world language teacher will be joining Doyon (for 1st-3rd graders); Sue makes motion to approve \$2,500.00 for library books and \$500.00 for world language books, Nikki seconds **-APPROVED-**

7:47 p.m. – Old/New Business

Enrichment Update

On hold [Moirá unavailable for this evening's zoom]

Moirá Kelly

School Supplies Kits

Nikki says that she received an update from the EPI (Educations Products, Inc.) providing timeline information, would need to receive teacher's lists by the end of March (finalized by mid-April), sales need to be made by July (company puts the kits together and delivers to the school mid-August, can be picked up by parents or delivered to classrooms directly); Heather said previously they provided a pickup date, or would be delivered to the classrooms in time for first day of school; Sheila says we would need extras for students in need; Jena says when she relayed this idea to the other teachers it was well received, Jena suggested setting a date of March 24th for the teachers to provide their lists, says she prefers to have the kits in the classroom ready for the first day of school

Nikki LaRoche

FRIES Blanket Fundraiser

Initially the blanket idea was to curb idling cars outside the school (Ipswich Police Dept. will be making idling their main focus and will be ticketing in the future); has three companies looking into the costs involved, is hesitant to put funds towards creating an image to use/time restraints; Kelli says she and Tricia could recreate it at no cost; Sue suggests holding off until the new school year in the fall; Brian from 42 North says that turnaround would be 3 weeks total and won't charge for design; Kelli asks if we can have an online store, Brian says they could set up the website now and keep running it through the summer; Beth would like to have this fundraiser this spring if possible (kids will be outside more), Sue suggests getting prices for items; Brian says we'll design it, send prices, and could have it going before the summer

Beth Gillander

Playground Mulch/Equipment**Sue Rogé**

To be purchased and added to playground in April/May 2021 (volunteers and event lead needed- Sarah offers to coordinate, Rachel, Tricia and Heather offer to volunteer) \$3,200.00 for mulch and delivery, \$500.00 for recess equipment; Kelli thinks \$500.00 is a good budget to work with; Sue makes motion to approve \$3,200.00 for mulch and delivery from Wolf Hill and additional \$500.00 for recess equipment, Melissa seconds **-APPROVED-**

Bike Rack for Doyon**Sue Rogé**

From Sport Outfitters, \$998.99 (fits 36 bikes), \$309.99 (fits 3 bikes), Beth has not spoken to Sheila about it and has not heard back yet from facilities; Amy Digby confirmed that Doyon does not currently have a bike rack; Sue asks Beth to get more information

Box Tops for Education**Sarah Marsella**

\$67.40 earned this year (\$4.20 last month), needs more involvement and promotion in order to become a more successful fundraising event; Melissa mentions that there are families who are hesitant for privacy reasons (entire receipt is scanned), Kerrin agrees; Sarah says clipping box tops are being phased out

5th Grade Moving On Funding**Sarah Marsella**

FRIES partially funds 5th grade end of year expenses for activities or 5th grade gifts. Mrs. Halloran, 5th grade teachers, and parents plan the events; \$400.00 requested; Kelli says that they will be having a meeting on Friday regarding this year's moving on activities; Sarah makes motion to approve \$400.00 for event, Melissa seconds **-APPROVED-**

8:32 p.m. – Adjournment**Sue Rogé**

Sue makes motion to adjourn meeting, Melissa seconds **-APPROVED-**