

Meeting Minutes – Approved 2/10/2021

7:00 p.m. – November 4th, 2020

Via Zoom

Open to entire Doyon Community

Attendees: Sheila Halloran, Sue Roge, Sarah Marsella, Beth Gillander, Nikki LaRoche, Teresa Hohenstein, Moira Kelly, Jena Woodworth, Kelli Coviello, Jill Hinckley, Kerrin Nixon, Henry Wilburs, Kathleen Simms, Chelsea Ford, Lauren Snee, Erin Lane, Justin Power

7:05 p.m. - Welcome & Introduction

Sue Rogé

Sue welcomes everyone, explains FRIES and how we support the Doyon community; provides a slide presentation with additional details

7:08 p.m. - Principal's Report

Sheila Halloran

Sheila welcomes everyone to our first FRIES Zoom meeting; 7 weeks of school so far, some hybrid, some remote, K-2 have the option to be in 4 days a week (effective this week); looking for lunch resources aid mid-day if anyone is available; proud of her staff with this new way of teaching, and proud of the students with this new year of learning; thanks FRIES for their help

7:11 p.m. - Treasurer's Report

Nikki LaRoche

Nikki provides on-screen slide with breakdown of fundraising, business expenses, sustainable education, restaurant charity night, enrichment, teacher requests and staff appreciation; ending balance as of June 30, 2020 is \$31,790.35; shares additional slide with same breakdown from July 1-November 4, 2020, ending balance as of November 4th is \$26,553.46; Sue mentioned that some expenses need to be approved this evening so this amount could change

7:17 p.m. Teacher/Staff Funds Requests

Sue Rogé

Student Magazine Subscriptions

Sue provides a slide with breakdown of cost and how the students benefit from it (parents used to pay, FRIES took it over a few years ago and it has become a tradition to continue this); Sue makes motion to approve 1 year of Scholastic and Time News for K-5 for \$2,600, Nikki seconds **-APPROVED-**

Enrichment Funding

Sue provides a slide with details; in the past FRIES has given each class \$800 to spend on class enrichment activities during the school year, as well as \$1,700 for all-school activities (bringing enrichment total to \$6,500); Sue makes motion to approve \$800 per grade level for enrichment, and \$1,600 for all-school enrichment funds for a total of \$6,500, Moira Kelly seconds **-APPROVED-**

Seat Cushions/Poly Spots

Jena Woodworth (kindergarten teacher) has requested seat cushions and poly spots (Sue provides slide with additional details), total requested is \$720; Sue makes motion to approve \$585 for seat cushions and \$185 for poly spots, Nikki seconds **-APPROVED-**

7:27 p.m. - Old Business

Sue Rogé

Mums Plant Sale Fundraiser

This fundraiser was a great turnout this year, earned \$1,657.36 (provides slide with breakdown and details); used a Square site online which made it an easy fundraiser to hold, great turn out of volunteers

7:30 p.m. - New Business

Sue Rogé

Elections

Sue provides slide with breakdown of open positions- enrichment coordinator (1 year), secretary (2 years), and vice president (2 years); Sue discusses details about each position and length of terms; Moira Kelly, Melissa Lees and Beth Gillander introduce themselves; all are confirmed for their terms

7: 35 p.m. - 2020 FRIES Fundraisers

Sue Rogé/Sarah Marsella

Sue provides slide breakdown, event leaders needed for both (leader would work w/Ms. Hohenstein for Doyon Devours Books)

Doyon Devours Books

Doyon Devours Books is part virtual/part in-school, suggestions made to coordinate with the teachers to build it into the curriculum and shortening the event so it's less of a commitment for this school year; Class/in-school independent reading counts towards reading minutes, suggests tracking minutes via an online app; Sue mentions that funds raised last year should go towards purchasing some new library books, Ms. Hohenstein says there are a few additional ways the funds could be spent, FRIES to coordinate with Ms. Hohenstein at a later date on this

Doyon-a-Thon

Biggest fundraiser of the year and a Doyon tradition; FRIES used 99pledges.com last year (for a fee), should we stay with 99pledges.com or see if there are more affordable options; event takes place in spring and hopefully by then we will be back to normal- if not, a leader is needed to see how we can convert this to an online/virtual event; Sue asks if doable given the pandemic and potential changes in families' financial situations; We have a good amount of funds right now and that funds raised through FRIES is to support students while they are part of the Doyon community, doesn't want it to get too low but is sensitive to families' financial situations during the pandemic; Wondering if we can realistically have this event outside in the spring and if we're allowed to have that many volunteers on-site, May is a bit away but 6' of social distancing would be difficult and requires some brainstorming, Sue suggests setting aside for now and revisiting in the spring; Sarah says doing this virtually takes away from the community-side of this event, should wait until spring to discuss

7:50 p.m. - Outerwear Gear

Moira Kelly

Moira discusses donations of outerwear gear for students attending school via hybrid and if some students may need additional gear (coats, hats, gloves, etc.) and a place to keep the gear (a bin outside), so it provides an opportunity for all children to be outside during cold school days; We've been fortunate so far weather-wise and that it's important to be able to get outside as frequently as possible (lunch and recess is still held outside), discussed possibly mentioning this in the Doyon newsletter (donating outerwear gear) and go from there; Sue is concerned that it could turn into a dumping ground (everyone's old ski pants and boots), but that FRIES is 'on call' to see if assistance is needed; Jena mentions that overall the students come prepared, feels that each grade level has expectations, backup clothing could be helpful (it's a rare occurrence) but doesn't envision children sharing the same snowpants in the same week, but that backup clothing would be appreciated and helpful (especially on rainy days); Beth mentions that Birth-to-Three has funds from pre-school to 2nd grade to offer help to the younger Doyon students; Sheila mentions that the nurses' office has available underwear in case of

emergencies; Sue suggests a Sign-Up Genius to see what is needed, as well as having Moira send an email to see what each grade needs; decided that if a grade level needs a specific request they can come to FRIES and depending on the request we could with ask for donations from our community or financially fund the request

8:05 p.m. - November Gratitude Celebration

Sue Rogé

Sue shares slide (November is a 'thankful' month), purchase of a \$100 banner to show our support to our Ipswich educators, an opportunity to celebrate the Doyon teachers, fast turnaround from a local company (Choice Graphics from Rowley), the high school is giving out donuts, not sure if Doyon can do the same (each school can celebrate differently, not a lot of free space currently at Doyon), discussion around ways to show gratitude to our staff; Sue suggests that we should set aside funds for hospitality budget (\$800) to have available throughout the school year, Nikki says we'd still be over \$20,000 in the budget so it's financially doable; Sue makes motion to approve \$800 for hospitality, Nikki seconds

-APPROVED-

8:15 p.m. - Meeting Calendar Approval

Sue Rogé

Sue shares breakdown slide for remaining Doyon FRIES meetings for the remainder of school year (to be held via Zoom); Sheila confirms that the calendar looks great; Sue makes motion to approve Doyon FRIES dates for 2020-2021 school year, Sarah seconds **-APPROVED-**

8:23 – Adjournment

Sarah Marsella

Sheila and the FRIES Board thanks everyone for attending; Sarah adjourns meeting